

SECRET

DD/ODP CI
 O/ODP
 A/C/MS PS
 D/MS - 1/2
 C/PRG G MS
 S.S. A

20 May 1981

MEMORANDUM FOR: Director of Data Processing
 THROUGH : Executive Officer
 FROM :
 Acting Chief, Management Staff, ODP
 SUBJECT : Management Staff Weekly Report for
 Week Ending 19 May 1981

Headquarters Notices

ODP concurred without comment on proposed Headquarters Notice Implementation of Department of Commerce Policy on Race and Ethnic Standards for Federal Statistics and Administrative Reporting, DRAFT A (Job #9578).

ADP Report to EXCOM

The Director of Data Processing forwarded the FY 1981 Report on ADP in the CIA to the Executive Committee (EXCOM). The report was a substitute for the annual EXCOM briefing. It concentrates on services provided by ODP and summarizes component-budgeted ADP initiatives. It concludes that ODP's existing and planned capabilities are basically adequate to meet the foreseeable central computer service requirements of CIA. Some new investments to ensure reliability and availability will be necessary and an increase in applications manpower is recommended.

Continuity of Operations Planning

The Office of Data Processing provided comments on a paper from the National Intelligence Emergency Planning Staff entitled, CIA Continuity of Operations Planning: Preliminary Talking Points, dated 25 April 1981. Our comments emphasized the importance of Agencywide data processing planning to continuity of operations and recommended the Information Handling Systems Architect as a focal point. It was also recommended that limited disaster planning, such as for a Ruffing Center fire, remain an office-level responsibility.

SECRET

Applications Training RFP

25X1 The technical and cost evaluations of the bids received for the Applications Training RFP have been completed. Lists of discrepancies and recommendations were submitted to the Source Evaluation Board (SEB). Using the evaluation results and the recommendations, SEB will determine those proposals that remain in the competitive range. After clarifications of discrepancies are received from those vendors in the competitive range, best and final offers will be requested. A precise award date is not available due to the inherent uncertainties in the remainder of the process. [REDACTED]

Project Activity Report (PAR)

The April 1981 PAR has been initially processed and is being reviewed. Barring complications this report should be distributed during the week beginning 26 May. [REDACTED]

25X1

1981 Program Decision Package Ranking

The initial ranking of the Agency's 1983 Program Decision Packages has been completed by the Comptroller and is the subject of EXCOM meetings scheduled on 21 and 22 May 1981. The package for CAMS positions is the Agency's highest ranked enhanced level package and is well within low guidance. The current level package is ranked within high guidance. However, both the enhanced packages for Applications positions and CAMS communications support and graphics capability are ranked far outside of the high guidance mark. [REDACTED]

25X1

Outstanding Advances

25X1 As of 20 May 1981, 54 advances remain outstanding, of which, none are delinquent. [REDACTED]

25X1